

# Community Living Association

## POLICY AND PROCEDURES

### Membership

#### POLICY

Community Living Association Inc was formed by a group of young people with intellectual and learning disabilities and their families. Subsequently CLA has also supported young people at risk and their families and people from migrant and refugee backgrounds. CLA believes that the organisation should belong to those who utilise its services and therefore CLA welcomes new members who are constituents, clients, family member of constituents, clients, community and professional supporters.

#### PROCEDURE

- Prospective members fill out an application for membership which is submitted to a full meeting of CLA Committee.
- Applicants are advised of the result of their application.

CLA annually invites membership from all constituents, family, community, professional supporters.

There is no membership fee.

Membership remains current unless relinquished by –

- i. Written advice to CLA
- ii. Loss of contact with the member
- iii. Failure of a member to renew membership at a 5-year renewal

Every 5 years CLA will write to members seeking renewal of membership. Members who complete a renewal form will be automatically renewed. Members who fail to renew will be removed from membership book.

Version Control		
Date	Changes	Status
05-02-2019	Policy created	Approved
2020-2023	Annual reviews	Reviewed
Feb 2024	Reviewed at Management Committee Meeting	Reviewed
05-02-2025	Annual review – no changes	Approved at Management Committee meeting
Feb.2026	Reviewed – no changes	Approved by Management Committee via flying minute 03.03.2026
Feb 2026	Next review	